

COATESVILLE AREA SCHOOL DISTRICT
SCHOOL BOARD MEETING MINUTES
Coatesville Area Senior High School Auditorium
OCTOBER 25, 2016 - 7:00 PM

OPENING ACTIVITIES

1. CALL TO ORDER AT 7:02 PM

2. READING OF MISSION STATEMENT

THE MISSION OF THE COATESVILLE AREA SCHOOL DISTRICT, A LEARNING COMMUNITY RICH IN DIVERSITY AND COMMITTED TO EXCELLENCE, IS TO EDUCATE ALL STUDENTS BY PROVIDING RIGOROUS EDUCATIONAL OPPORTUNITIES TO BECOME RESPONSIBLE, PRODUCTIVE, LIFE-LONG LEARNERS IN A GLOBAL SOCIETY.

3. ADVISEMENT

By notice of the President, Board Members are advised that all votes shall be regarded as roll call votes. The minutes should also note that public notice was given for this meeting in accordance with Act 93 of 1998, Section 1. School Board meetings shall proceed in accordance with School Board policy.

4. ROLL CALL

Board of School Directors

Dean A. Snyder, President - <i>present</i>	(Operations Committee)
Ann M. Wuertz, Vice President - <i>present</i>	(Education & Policy Committees)
Stuart C. N. Deets – <i>arrived at 7:07</i>	(Finance Committee)
Brenda L. Geist - <i>present</i>	(Operations Committee)
Bashera Grove – <i>arrived at 7:05</i>	(Policy Committee)
James Hills - <i>present</i>	(Education & Finance Committees)
Laurie C. Knecht - <i>present</i>	(Operations Committee)
Thomas Siedenbuehl - <i>present</i>	(Finance & Policy Committees)
Deborah L. Thompson - <i>present</i>	(Education Committee)

Student Representatives

Kameron Reeves, Senior Class Representative - *present*
Jared Elters, Junior Class Representative - *present*

General Counsel

Judy Shopp, Esquire – *not present*

Administration

Dr. Cathy Taschner, Superintendent of Schools - *present*
Dr. Kimberly R. Donahue, Assistant to the Superintendent of Curriculum and Learning - *present*
Ronald G. Kabonick, Director of Business Administration and School Board Secretary - *present*
Dr. Siobhan Leavy, Director of Pupil Services - *present*
Jason Palaia, Director of Elementary and Secondary Education - *present*

5. MOMENT OF SILENCE AND SALUTE TO THE FLAG

ADDITIONS, DELETIONS OR MODIFICATIONS TO THE AGENDA

Addition:

- Human Resources - New Appointment – Non-Certified - Kenneth Whisler
RECOMMENDED MOTION: That the Board of School Directors approve the two (2) year contract with Kenneth Whisler as School Police Officer/Director of Public and School Safety for the Coatesville Area School District. Posted: 8/10/2016. Salary: \$57,500. Effective: 11/7/2016. SP4: Approved. Pending 168 Forms.

Motion: Ann Wuertz

Second: Laurie Knecht

Vote: 8-0-0

APPROVAL OF THE MINUTES

RECOMMENDED MOTION: That the Board of School Directors approve the minutes for the September 27, 2016 School Board meeting subject to any additions, deletions, modifications or clarifications. (*Enclosure*)

Motion: James Hills

Second: Ann Wuertz

Vote: 8-0-0

APPROVAL OF THE MINUTES

RECOMMENDED MOTION: That the Board of School Directors approve the minutes for the October 11, 2016 Special Board meeting subject to any additions, deletions, modifications or clarifications. (*Enclosure*)

Motion: James Hills

Second: Ann Wuertz

Vote: 7-0-1

Abstained: Thompson

PUBLIC COMMENT ON AGENDA ITEMS

The Board has requested all persons making comments on **agenda items** to list their name, address, telephone number and motion item(s) on the sheet provided. There is a three (3) minute limit per person. The Board does not take action or discuss items not appearing on the agenda. The Board values public comments and wishes to convey that although Board members cannot discuss items that are not on the agenda, they listen carefully and appreciate and value input from the public.

None

EXECUTIVE SESSION

An executive session was held on Monday, October 24, 2016 for legal and personnel reasons.
An executive session was held on Monday, October 10, 2016 for legal and personnel reasons.

STUDENT REPRESENTATIVE'S REPORT

The student representative's report was provided by Jared Elters and Kameron Reeves.

SUPERINTENDENT’S REPORT

The superintendent’s report was provided by Dr. Cathy Taschner.

IMPORTANT DATES

Date	Time	Meetings	Place
November 8, 2016	6:00 PM	All Committees & Special Meeting	C.A.S.H.S. Auditorium
November 22, 2016	7:00 PM	School Board Meeting	C.A.S.H.S. Auditorium

SPECIAL REPORTS

MOTION ITEMS FOR APPROVAL

Committee meeting action items considered routine will be enacted under one motion unless removed for separate action upon Board request. The purpose of the consolidated motion is to expedite Governing Board action on all consent items, which are not held for discussion. Items that have been held for discussion by the Governing Board will be enacted upon at the time the item is discussed.

1. CONSENT AGENDA (Dean Snyder, Board President)

RECOMMENDED MOTION: That the Board of School Directors approve the consent agenda items:

Items to be removed from Consent Agenda:

- 2. C. Build-A-Band Music Education, Inc. Revised Lease Agreement
- 2. H. School Based Access Program 2012-2013 Settlement Agreement
- 2. I. 2. a. 1) Kenneth Whisler, School Police Officer/Director of Public & School Safety
- 3. J. Holcomb Use of Facilities Request to Waive Fees
- 3. K. Reading & Writing Project Network - Units of Study in Reading Conference
- 3. L. Appeal of Wedgewood Shopping Center Associates
- 4. L. Lacrosse Club Program

Motion: Laurie Knecht

Second: Deborah Thompson

Vote: 9-0-0

2. FINANCE COMMITTEE (Stuart Deets, Chair)

A. Financial Statements

RECOMMENDED MOTION: That the Board of School Directors approve the enclosed Financial Statements, and the Bills Payable list, as presented. (*Enclosures*)

B. School Dude Maintenance Essential Pro Software

RECOMMENDED MOTION: That the Board of School Directors approve the annual purchase of School Dude Maintenance Essential Pro software and employee training services for an amount of \$6,561.70.

- C. **Build-A-Band Music Education, Inc. Lease Agreement - Revised**
RECOMMENDED MOTION: That the Board of School Directors approve the revised lease agreement with Build-A-Band Music Education, Inc. for 176 square feet of space on the second floor of the Benner building. (*Confidential Enclosure*)

Build-A-Band Revised Lease
Approved
Vote: 9-0-0

Motion: Ann Wuertz

Second: Laurie Knecht

Vote: 9-0-0

- D. **Hearing Officer Engagement Letter – Mullen Coughlin LLC**
RECOMMENDED MOTION: That the Board of School Directors approve Mullen Coughlin LLC to serve as a Hearing Officer at a rate of \$250/hour, as applicable.

- E. **Donation of a Piano - Friendship Elementary School**
RECOMMENDED MOTION: That the Board of School Directors accept the donation of a piano from Mr. and Mrs. Evans, estimated value of \$1,500.

- F. **Adopt-A-School Program – Epsilon Omega Zeta**
RECOMMENDED MOTION: That the Board of School Directors accept the donation of backpacks and accessories from Zeta Phi Beta Sorority, Inc. as presented.

- G. **PIAA Royalty Check**
RECOMMENDED MOTION: That the Board of School Directors accept a check in the amount of \$194.20 from PIAA.

- H. **School Based Access Program 2012-2013 Settlement Agreement**
RECOMMENDED MOTION: That the Board of School Directors approve the School Based Access Program (S.B.A.P.) 2012-2013 Settlement Agreement, as presented.

SBAP Settlement 2012-13
Approved
Approved: 9-0-0

Motion: Stuart Deets

Second: Laurie Knecht

Vote: 9-0-0

- I. **Human Resources Report**
RECOMMENDED MOTION: That the Board of School Directors approve the resignations, appointments, new positions, leave of absences, transfers, changes of status and corrections, as outlined below:

1. **Resignations - Regular and Extra Duty**

RECOMMENDED MOTION: That the Board of School Directors approve the following Resignations - Regular and Extra Duty:

a. CATA

- 1) Gerhart, Nancy, 7th Grade ELA Teacher for North Brandywine Middle School. Letter Dated: 9/28/2016. Reason: Retirement. Effective: 2/28/2017.

b. CATSS

- 1) Boyd, Phalena, 5.75 Hour Special Education One on One Aide for Caln Elementary School. Effective: 10/3/2016.

- 2) Broody, Elise, 6.5 Hour Special Education Classroom Aide for Friendship Elementary School. Letter Dated: 10/14/2016. Reason: Personal. Effective: 10/28/2016.

c. FEDERATION

- 1) Johnson, Harold, B Custodian for South Brandywine Middle School. Letter Dated: 10/10/2016. Reason: Personal. Effective: 10/10/2016.
- 2) Reason, John, A Custodian for Friendship Elementary School. Letter Dated: 10/17/2016. Reason: Retirement. Effective: 1/4/2017.

d. EXTRA DUTY

- 1) Taylor, Doreen, Track Coach for South Brandywine Middle School. Letter Dated: 10/12/2016. Reason: Personal. Effective: 10/12/2016.

2. **New Appointments - Regular and Extra Duty**

RECOMMENDED MOTION: That the Board of School Directors approve the following New Appointments - Regular and Extra Duty:

a. NON CERTIFIED

- 1) Kenneth Whisler, School Police Officer/Director of Public and School Safety for the Coatesville Area School District. Posted: 8/10/2016. Salary: \$57,500. Effective: 11/7/2016. SP4: Approved. Pending 168 Forms.

Kenneth Whisler School Police Officer & Director of Public & School Safety Approved Vote: 9-0-0
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Motion: Deb Thompson Second: Ann Wuertz Vote: 9-0-0

b. CATSS

- 1) Leitch, Jessica, Secretary for the Coatesville Area School District. Posted: 3/11/2016. Salary: \$15/Hour. Effective: 10/24/2016. SP4: Approved. Pending 168 Forms.
- 2) Winters, Brandes, Secretary for the Coatesville Area School District. Posted: 3/11/2016. Salary: \$15/Hour. Effective: 10/24/2016. SP4: Approved. Pending 168 Forms.

c. EXTRA DUTY

- 1) Khalil, Ervin, 7th Grade Boys' Basketball Coach for South Brandywine Middle School. Posted: 9/8/2016. Salary: \$2,719.50.
- 2) Milley, Lauren, Mentor for Emma Knightly. Subject: Special Education Language Arts. Building: Scott Middle School. Posted: 6/1/2016. Salary: \$1,000. Effective: 10/3/2016.

- 3) Rutz, Dustin, 7th Grade Baseball Coach for South Brandywine Middle School. Posted: 9/8/2016. Salary: \$1,568.90. SP4: Staff.

3. Leave(s) of Absence

RECOMMENDED MOTION: That the Board of School Directors approve the following Leave(s) of Absence as indicated:

a. **FEDERATION**

- 1) Hurst, Myia, Custodian for South Brandywine Middle School. Effective: 10/10/2016—12/5/2016.

3. EDUCATION COMMITTEE (*Deborah Thompson, Chair*)

A. 2017 Ski Club Vermont Trip

RECOMMENDED MOTION: That the Board of School Directors approve the 2017 Ski Trip to Vermont, as presented.

B. 2016-2017 Valley Forge Educational Services Agreement - Student 60000791

RECOMMENDED MOTION: That the Board of School Directors approve the 2016-2017 school year contractual agreement for educational services for student 60000791, as presented.

C. 2016-2017 Valley Forge Educational Services Agreement - Student 10004536

RECOMMENDED MOTION: That the Board of School Directors approve the 2016-2017 school year contractual agreement for educational services for student 10004536, as presented.

D. Lindamood-Bell Contract for Individual Services Contract - Student 11000656

RECOMMENDED MOTION: That the Board of School Directors approve the Individual Services Contract with Lindamood-Bell Learning Processes for the student 11000656, as presented.

E. The Concept School Independent Contractor Contract - Student 17000123

RECOMMENDED MOTION: That the Board of School Directors approve the Individual Services Contract with The Concept School for the student 17000123, as presented.

F. West African Dance Group Club (Afro-Centric) - C.A.S.H.

RECOMMENDED MOTION: That the Board of School Directors approve the proposal for the formation of a West African Dance Group Club (Afro-Centric) at the Coatesville Area Senior High School, as presented.

G. Middle School Williamsburg Trip (2017)

RECOMMENDED MOTION: That the Board of School Directors approve the trip to Williamsburg for all Middle Schools, as presented.

H. AFJROTC Field Trips

RECOMMENDED MOTION: That the Board of School Directors approve the AFJROTC field trips, as presented.

I. Delaware Museum of Natural History – Caln Elementary School

RECOMMENDED MOTION: That the Board of School Directors approve the field trip to the Delaware Museum of Natural History, funded free of charge, as presented.

J. Use of Facilities Request to Waive Fees–Holcomb Behavioral Health S.T.E.P.S. Classes

RECOMMENDED MOTION: That the Board of School Directors approve the Use of Facilities Request to Waive Fees, from Holcomb Behavioral Health Systems, to provide parenting/truancy classes at the Coatesville Area Senior High School, as presented. (*Enclosure*)

Holcomb Fee Waiver Approved Vote: 9-0-0

Motion: James Hills

Second: Deb Thompson

Vote: 9-0-0

K. Reading and Writing Project Network – Units of Study in Reading Conference

RECOMMENDED MOTION: That the Board of School Directors approve the contract with the Reading and Writing Project Network to add four (4) professional development sessions, in the amount of \$16,000, as presented. (*Confidential Enclosure*)

Reading & Writing Project / Units of Study Approved Vote: 9-0-0
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Motion: Deb Thompson

Second: Laurie Knecht

Vote: 9-0-0

L. Appeal of Wedgewood Shopping Center Associates

RECOMMENDED MOTION: That the Board of School Directors approve the Stipulation of Settlement on tax parcel number 39-05E-0141.0000, as presented. (*Confidential Enclosure*)

Appeal of Wedgewood Approved Vote: 9-0-0
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Motion: James Hills

Second: Laurie Knecht

Vote: 9-0-0

4. OPERATIONS COMMITTEE (*Brenda Geist, Chair*)

A. Gettle Change Order #16-129, CO5 – C.A.S.H. Stadium Press Box

RECOMMENDED MOTION: That the Board of School Directors approve the Gettle Change Order #16-129, CO5 to remove and dispose the old coax cables, furnish and install four (4) CAT6 cables and cameras at the C.A.S.H. Stadium Press Box for an amount of \$4,404.00.

B. Gettle Change Order #16-129, CO6 – Benner Building (3rd Floor)

RECOMMENDED MOTION: That the Board of School Directors approve the Gettle Change Order #16-129, CO6 to furnish and install four (2) cameras and patch cables on the third floor of the Benner building in the amount of \$1,123.

C. Schneider Electric Change Order No. CO-02

RECOMMENDED MOTION: That the Board of School Directors approve Change Order No. CO-02 and the summary for Schneider Electric, in the amount of \$18,460.00, for unanticipated services provided during the installation of the video surveillance security system. The attached sheet is a list of services provided.

- D. Anastasi Landscaping Snow Removal Proposal**
RECOMMENDED MOTION: That the Board of School Directors approve the proposal from Anastasi Landscaping for snow removal for the 2016-2017 school year on an as needed basis.
- E. G. A. Vietri, Inc. Proposal for Electrical Services**
RECOMMENDED MOTION: That the Board of School Directors approve the proposal from G. A. Vietri, Inc. for electrical services for the 2016-2017 school year on an as needed basis, at the proposed rates.
- F. Johnson Controls Proposal – HVAC Services**
RECOMMENDED MOTION: That the Board of School Directors approve the proposal for HVAC services from Johnson Controls for the 2016-2017 school year on an as needed basis at the proposed rate.
- G. Summers and Zim’s, Inc. Plumbing Proposal**
RECOMMENDED MOTION: That the Board of School Directors approve the proposal from Summers & Zim’s, Inc. for the 2016-2017 school year on an as needed basis at the proposed rates.
- H. Request to Waive Fees–Lady Panthers Basketball–North Brandywine Middle School**
RECOMMENDED MOTION: That the Board of School Directors approve the request to waive fees for the Lady Panthers Basketball team for use of the North Brandywine Middle School gymnasium, as presented.
- I. IXP Change Order - Contract Extension Agreement No. 2**
RECOMMENDED MOTION: That the Board of School Directors approve the extension of the IXP, Corp. contractual agreement to November 30, 2016.
- J. Waiver of Fees – Art Partners Studio After-School Art Agreement**
RECOMMENDED MOTION: That the Board of School Directors approve the request to waive fees for Art Partners Studio at Rainbow, East Fallowfield and Friendship Elementary Schools, as presented.
- K. Booster Club Concession Stand Sports Committee Proposal**
RECOMMENDED MOTION: That the Board of School Directors authorize the Superintendent to provide a Letter of Intent to the Booster Club Concession Stand Sports Committee regarding the installation of a structure to be partially grant-funded by the Houston Foundation.
- L. Lacrosse Club Program**
RECOMMENDED MOTION: That the Board of School Directors approve the proposal, presented by the Athletic Director, for installation of a Boys’ Lacrosse Club Team, subject to oversight and revisions by the Athletic Director as needed.

Lacrosse Club Approved Vote: 9-0-0
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Motion: Ann Wuertz

Second: Deb Thompson

Vote: 9-0-0

5. **POLICY COMMITTEE** (*Ann Wuertz, Chair*)

- A. **Policy 216 - Student Records – 2nd Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the second reading of Policy 216.
- B. **Policy 217 – Graduation – 2nd Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the second reading of Policy 217.
- C. **Policy 218 - Student Discipline – 2nd Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the second reading of Policy 218.
- D. **Policy 218.1 - Weapons – 2nd Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the second reading of Policy 218.1.
- E. **Policy 219 - Student Complaint Process – 2nd Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the second reading of Policy 219.
- F. **Policy 220 - Student Expression/Distribution & Posting of Materials – 2nd Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the second reading of Policy 220.
- G. **Policy 221 - Dress and Grooming – 2nd Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the second reading of Policy 221.
- H. **Policy 222 - Tobacco – 2nd Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the second reading of Policy 222.
- I. **Policy 223 - Use of Bicycles and Motor Vehicles – 2nd Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the second reading of Policy 223.
- J. **Policy 224 - Care of School Property – 2nd Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the second reading of Policy 224.
- K. **Policy 227 - Controlled Substances/Paraphernalia – 2nd Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the second reading of Policy 227.
- L. **Policy 228 - Student Government – 2nd Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the second reading of Policy 228.

- M. Policy 229 - Student Fundraising – 2nd Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the second reading of Policy 229.
- N. Policy 230 - Public Performances by Students – 2nd Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the second reading of Policy 230.
- O. Policy 231 - Social Events and Class Trips – 2nd Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the second reading of Policy 231.
- P. Policy 232 - Student Involvement indecision-Making – 2nd Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the second reading of Policy 232.
- Q. Policy 234 - Pregnant/Parenting/Married Students – 2nd Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the second reading of Policy 234.
- R. Policy 235 - Student Rights and Responsibilities – 2nd Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the second reading of Policy 235.
- S. Policy 236 - Student Assistance Program – 2nd Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the second reading of Policy 236.
- T. Policy 239 - Foreign Exchange Students – 2nd Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the second reading of Policy 239.
- U. Policy 246 - Student Wellness – 2nd Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the second reading of Policy 246.
- V. Policy 248 - Unlawful Harassment – 2nd Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the second reading of Policy 248.
- W. Policy 250 - Student Recruitment – 2nd Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the second reading of Policy 250.
- X. Policy 251 - Homeless Students – 2nd Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the second reading of Policy 251.
- Y. Policy 252 - Dating Violence – 2nd Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the second reading of Policy 252.

PUBLIC COMMENT

The Board has requested that all persons making comments of public concern to list their name, address, telephone number and topic(s) on the sheet provided. There is a three (3) minute time limit per person.

- 1) Ella Vetter – Support for teachers
- 2) Fonz Newsuan – Support for students
- 3) Meghan Atwell – Support for teachers and students
- 4) Nia Giordano – Support for students
- 5) Amy Paisley – Support for students
- 6) Audra Ritter - CATA contact
- 7) Alicia Hines - CATA contact
- 8) Michele Ollis - CATA contact
- 9) John Auberzinsky - CATA contact
- 10) Tim Long – Support for teachers
- 11) Scott Polk – Support for teachers
- 12) Lauren Ferguson – Support for teachers
- 13) Megan Murray – Support for teachers
- 14) Patty Shesko – Support for teachers
- 15) Tracy Tury – Support for teachers
- 16) Jason Eckert - Support for students, and AP course savings
- 17) Matthew Fogg – Condition of Scott Field
- 18) Katie Hadzor – Support for teachers
- 19) Briana Carter – Support for students
- 20) Jackie Miller – Support for students

ADDITIONAL BOARD MEMBERS' REPORTS

The next CCIU Board meeting will be held on Thursday, November 17th at 7:30 p.m. at the Pennocks Bridge Campus in West Grove.

INFORMATION ITEMS

ADJOURNMENT

This meeting was adjourned at 8:27 p.m. on a motion by Stuart Deets and seconded by Laurie Knecht.

Respectfully submitted,
Karen Jackson, Recording Secretary

Ronald G. Kabonick, School Board Secretary

Anyone wishing to review the minutes verbatim should contact the School Board Secretary to request a copy of the digital/audio file or you may visit our website to view the video of this meeting.